

Maine.gov

[ Log On ]



Enter your NEO account User name  
and Password to login to the system

**TIP: User names are normally email  
account addresses**

**From Maine Department of Education**

Dashboard

## Log In

User name

Password

Log in

Reset Password

Point and click the "log in" button  
to login in



**From Maine Department of Education**

[Dashboard](#)

[Home](#)

[EQE](#)

## Welcome

Please select an item in the menubar to access the corresponding NEO module.

From the NEO Welcome page, point and click on the EQE tab to enter the main survey page



You should now be on the Survey Main page. Please carefully review the survey instructions noting that the collection is for prior school year

**From Maine Department of Education**

Dashboard Home EQE

## Maine EDFacts School Academic Staff Evaluation Survey - 2013-14 School Year

This survey collects public school teacher and principal quality and effectiveness evaluation data required for continuing reporting compliance begun initially under the federal "Reforms Assurance (a)" of the ARRA State Fiscal Stabilization Fund Program (ARRA SFSF). Failure to fully and accurately complete the survey could result in revocation of previously expended ARRA SFSF funding. MDOE greatly appreciates the effort spent completing this survey. Evaluation data reported should be from the 2013-14 school year.

For access to survey tutorial materials please go to: [www.maine.gov/doe/data/eqe-tutorial.pdf](http://www.maine.gov/doe/data/eqe-tutorial.pdf).

If you have questions regarding properly answering survey questions contact Ted Fournier at: [edward.fournier@maine.gov](mailto:edward.fournier@maine.gov) or by voice call at: (207) 624-6845.

Enter EDFacts School Academic Staff Survey

## Maine EDFacts School Academic Staff Evaluation Survey - 2013-14 School Year

This survey collects public school teacher and academic staff evaluation data required for continuing reporting compliance begun initially under the federal American Recovery and Reinvestment Act of 2009 (ARRA) State Fiscal Stabilization Fund Program (ARRA SFSF). Failure to fully and accurately complete this survey may result in the loss of previously expended ARRA SFSF funding. MDOE greatly appreciates the effort spent completing this survey. Evaluation data reported should be from the 2013-14 school year.

To enter the survey - point and click on the entry button link.

For access to survey tutorial materials please go to: [www.maine.gov/doe/data/eqe-tutorial.pdf](http://www.maine.gov/doe/data/eqe-tutorial.pdf).

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[Enter EDFacts School Academic Staff Survey](#)

## Maine EDFacts School Academic Staff Evaluation Survey Reports

[Teacher Reports](#)

[Principal Reports](#)





Dashboard

You should now be at the survey School List page and the SAU drop down menu should default to your school unit. All schools in your school unit should be listed in the "School name" column.

from Maine Department of Education

## Maine EDFacts School Academic Staff Evaluation Survey

SAU: Falmouth Public Schools



### Schools

School Name	Update Status
<a href="#">Falmouth High School</a>	New
<a href="#">Falmouth Middle School</a>	New
<a href="#">Falmouth Elementary School</a>	New

To begin data entry - point and click on any school.

Note: all schools should show as "New" in the "Update Status" column prior to initial data entry. The status of schools will change as you enter survey data.



Dashboard

Home

You should now be in the School Data Entry page. The school you are entering data for will appear in the page title. Please review the data entry directions.

From Maine Department of Education

## Maine EDFacts School Academic Staff Evaluation Survey - Falmouth High School

To save your survey please click the "Save" button. When you finished your survey please click the "Complete Form" button. When you click the "Complete Form" button no further changes can be made.

Save

[Return to School List](#)

1. Do your teachers receive performance "ratings or levels" through an evaluation system?

☐ Yes ☐ No

3. Do your principals receive performance "ratings or levels" through an evaluation system?

☐ Yes ☐ No

**Begin data entry** by answering question #1. Point and click on the appropriate "Yes" or "No" button to answer. You can save your work and return later to complete at any time by pointing and clicking on one of the "Save" buttons

Save

[Return to School List](#)

## Maine ED Facts School Academic Staff Evaluation Survey - Falmouth High School

To save your survey please  
click the "Complete Form"

Save

Return to School

1. Do your teachers receive

☒ Yes ☐ No

If you chose "Yes" on question # 1 you will be prompted to complete question # 2. Please review question # 2 carefully and provide all requested building teacher data for columns A-D.

If you chose "No" you will remain on the initial school survey page and should now answer question # 3.

If you answer "Yes" to question #3 you will be prompted to answer question #4. Question # 4 requests the same data types as question # 2 for the building principal.

2. If "YES", provide performance level names in Column B and an associated numeric rating or performance level(s) in Column A (i.e. values - "1" through "4" in Column A and level names - "Unsatisfactory" through "Distinguished" in Column B).

In Column C, indicate whether each performance level is considered "Acceptable" or "Not Acceptable".

Provide the number of teachers rated at each performance rating or level in Column D.

A: School Performance Level	B: School Performance Name	C: Is this an Acceptable Level of Performance	D: Number of Teachers at this Performance Level
<input type="text"/>	<input type="text"/>	<input type="radio"/> Yes <input type="radio"/> No	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="radio"/> Yes <input type="radio"/> No	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="radio"/> Yes <input type="radio"/> No	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="radio"/> Yes <input type="radio"/> No	<input type="text"/>



To save your survey please click the "Save" button. When you click the "Complete Form" button no

To save entered data - point and click one of the "Save" buttons. Please review all entered data for accuracy prior to saving. **Note: on initial save the "Complete Form" button will not be present.**

the "Complete Form" button. When you

Save

Complete Form

Return to School List

1. Do your teachers receive performance "ratings or levels" through an evaluation system?

☒ Yes ☐ No

To finalize and submit all school data- point and click the "Complete Form" button.

Level names in Column B and an

To return to the School List page at any time - point and click on the "Return to School List" link.

column A (i.e.

A and level names - "Unsatisfactory" through "Distinguished" in Column B).

performance level is considered "Acceptable" or "Not Acceptable".

Provide the number of teachers rated at each performance rating or level in Column D.

A: School Performance Level	B: School Performance Name	C: Is this an Acceptable Level of Performance	D: Number of Teachers at this Performance Level
1	poor performance	<input type="radio"/> Yes <input checked="" type="radio"/> No	2
2	unsatisfactory	<input type="radio"/> Yes <input checked="" type="radio"/> No	3
3	satisfactory	<input checked="" type="radio"/> Yes <input type="radio"/> No	22
4	excels	<input checked="" type="radio"/> Yes <input type="radio"/> No	9

3. Do your principals receive performance "ratings or levels" through an evaluation system?

☐ Yes ☐ No



To save your survey please click the "Save" button. When you click the "Complete Form" button no further changes can be made.

Save

Complete Form

[Return to School List](#)

1. Do your teachers receive performance "ratings or levels" through an evaluation system?

☒ Yes ☐ No

2. If "YES", provide performance level(s) in Column A (i.e. "1" through "4" in Column B). In Column C, indicate whether the performance level is "satisfactory" or "excels". Provide the number of teachers at this performance level.

**A: School Performance Level**

1

2

3

4

satisfactory

excels

☒ Yes ☐ No

☒ Yes ☐ No

22

9

**Number of Teachers at this performance Level**

When you click the "Complete Form" button you will be prompted to verify that you are ready to submit data for a school with a confirmation note window.

To confirm and final submit your data - point and click the "Yes" button in the confirmation note window.

EQE

Are you sure you want to complete this form?

No further changes will be allowed once the form is marked as complete.

Yes

No

3. Do your principals receive performance "ratings or levels" through an evaluation system?

☐ Yes ☒ No

## Maine EDFacts School Academic Staff Evaluation Survey - Bangor Public Schools

[Return to School List](#)

1. Do your teachers receive performance "ratings or levels" through an evaluation system?

☒ Yes ☐ No

2. If "YES", provide performance level values - "1" through "4" in Column A. In Column C, indicate whether each

Provide the number of teachers rated at each performance rating or level in Column D.

You should now be on the Final Submit Data review page. After final submit, all previously available clickable links except the Return to "School List" link are disabled. You can now review all data submitted for your school. To now return to the School List page and enter data for another school - point and click the "Return to School List" link.

Column A (i.e.

A: School Performance Level	B: School Performance Name	C: Is this an Acceptable Level of Performance	D: Number of Teachers at this Performance Level
1	poor performance	<input type="radio"/> Yes <input checked="" type="radio"/> No	2
2	unsatisfactory	<input type="radio"/> Yes <input checked="" type="radio"/> No	3
3	satisfactory	<input checked="" type="radio"/> Yes <input type="radio"/> No	22



You should now be back at the School List page. Notice that the "Update Status" column entry for your completed school has changed to **"Complete"**. Also note two other possible status options - **"In Progress"** for schools with entered/saved data; that are not yet finalized and **"New"** for schools that have not yet had any survey data entered.

## Maine EDFacts

SAU: Falmouth Public Schools

Search

To continue to enter data - point and click to choose another school.

### Schools

School Name	Update Status
<a href="#">Falmouth High School</a>	Complete
<a href="#">Falmouth Middle School</a>	In Progress
<a href="#">Falmouth Elementary School</a>	New



**Thanks for your time! If you have  
additional questions or need more  
detailed assistance please  
contact Ted Fournier at:  
[edward.fournier@maine.gov](mailto:edward.fournier@maine.gov)  
or via voice at 624.6845**